

# 2018 Home Show Topsfield Fairgrounds - Exhibitor Badge Order Form

**APRIL 20-22, 2018**

**Company Name:**

**Contact Name:**

**Booth #:**

**Phone:**

**Booth Size:**

**Please Complete and Return By Friday, April, 6 2018.**

**Please print employee names and circle corresponding date of shift(s) below:**

1)	4/20, 4/21, 4/22	8)	4/20, 4/21, 4/22
2)	4/20, 4/21, 4/22	9)	4/20, 4/21, 4/22
3)	4/20, 4/21, 4/22	10)	4/20, 4/21, 4/22
4)	4/20, 4/21, 4/22	11)	4/20, 4/21, 4/22
5)	4/20, 4/21, 4/22	12)	4/20, 4/21, 4/22
*(5) Exhibitor Badges Available per Company; Please return at end of shift!!*		13)	4/20, 4/21, 4/22
6)	4/20, 4/21, 4/22	14)	4/20, 4/21, 4/22
7)	4/20, 4/21, 4/22	15)	4/20, 4/21, 4/22

- 1) All booth personnel must wear an Exhibitor Badge during the duration of the show. Five (5) badges will be distributed per company. Badges WILL NOT be mailed prior to the show and can be picked up at Exhibitor Registration on-site starting Friday, April 20th.
- 2) Badges must be picked up individually at the Exhibitor Registration Desk located at the Main Entrance. Your staff members will be asked to show a company ID or business card.
- 3) Please advise workers to return badges to exhibitor registration when their shift is over so they can be redistributed to your next crew. Once these badges are gone, anyone requesting a badge will be treated as an attendee and charged an admission fee.

**Please complete form and return to:**

**E-Mail:** [JeanneCastiglione@comcast.net](mailto:JeanneCastiglione@comcast.net)

**Fax:** (508) 822-1292

**Mail:** Home Show Topsfield Fairgrounds  
18 Juniper Hill Drive  
Raynham, MA 02767

*Show Management reserves the right to limit the number of Exhibitor Badges to each exhibiting company.*

1) Badges are only to be worn by employees of the company renting booth space and working in the booth. Badges are not to be given to non-working personnel. Guests and family members of exhibitors must use guest tickets for show entry.

2) Guest Passes: Five (5) free admission passes are available per Exhibit Company and can be picked-up at Exhibitor Registration in the Main Lobby beginning at event setup.

**\*\*EXHIBITING COMPANY MUST HAVE RETURNED A COMPLETED AND SIGNED CONTRACT AND BE PAID-IN-FULL IN ORDER TO RECEIVE EXHIBITOR BADGES & GUEST PASSES.\*\***